**Individual Tax Return**

**Rental Property Information**

Please e-mail this form back to our office when completed:

**TO:**

**E-MAIL:**

IGnite Accounting

ignite@practicemanagerfiles.com

|  |  |  |  |
| --- | --- | --- | --- |
| **CLIENT NAME:** |  | **CLIENT SIGNATURE:** | N/A |

|  |
| --- |
| **PROPERTY DETAILS** |
| **Address of Rental Property:** |  |
|  |
| **Date Property Purchased:** |  | **Date Property First Earned Rental Income:** |  |
| **Number of Weeks****Available For Rent this year:** |  | **Date Property Built:** |  |
| **Ownership Details:** | * In Your Name
 |  | * In Joint Names (please supply details)
 |
| *\*\* Please email, fax or post to us the purchase settlement statement and other purchase costs, e.g. stamp duty, legal fees, renovations or initial repairs, and any loan application fees and/or mortgage discharge expenses (if you haven’t already). \*\** |
| **INCOME – 1 July to 30 June** |
| **Gross Rent:** | $ |
| **Other Rental Income:** | $ |
| **PROPERTY DETAILS – 1 July to 30 June** |
| **Advertising for Tenants:** | $ | **Body Corporate Fees:** | $ |
| **Borrowing Expenses:** | $ | **Cleaning:** | $ |
| **Council Rates:** | $ | **Gardening / Lawn mowing:** | $ |
| **Insurance:** | $ | **Interest on Loan/s:** | $ |
| **Land Tax:** | $ | **Legal Fees:** | $ |
| **Pest Control:** | $ | **Property Management Fees/Commission:** | $ |
| **Repairs & Maintenance:** | $ | **Stationery, Telephone & Postage:** | $ |
| **Other:**  | $ | **Water Charges:** | $ |
| **Other:**  | $ |  |  |
| **DEPRECIABLE ITEMS – 1 July to 30 June** |
| **ITEM** | **DATE PURCHASED** | **COST** |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
| **IMPROVEMENTS / CONSTRUCTION COSTS – 1 July to 30 June** |
| *Please email, fax or post to our office a copy of your tax depreciation schedule prepared by third party (if you haven’t already).* |
| **ITEM** | **DATE** | **COST** |
|  |  | $ |
|  |  | $ |
|  |  | $ |

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